



Nottinghamshire
Law Society

Professional Skills Course (Core) 2021

September 2021 – March 2022

Financial & Business Skills		23, 24 & 27 September 2021
Day 1 & 2	09:30 – 17:30	
Day 3	09:30 – 16:15	

Advocacy & Communication Skills		28, 29, 30 September 2021
Days 1 – 3	09:30 – 17:30	

Client Care & Professional Standards		15, 16 March 2022
Days 1 & 2	09:30 – 17:30	

Venue: Online Delivery of Course & Course Documents
Course Fee: £965 plus VAT (£1158) per delegate

The Professional Skills Course (Core) is delivered by FRESH and administered by the Society, will be held in Nottingham on the above mentioned dates. Each course has a maximum of **16 delegates**. Trainees are advised to book in to the course at their earliest opportunity.

All applications need to be approved by a Partner or the Practice Manager of the firm.

fresh.

Course cancellation policy:

60 days' notice	No Charge, full refund
30 days' notice	25% cancellation charge, plus VAT (£241.25, plus VAT)
14 days' notice	50% cancellation charge, plus VAT (£482.50, plus VAT)
3-7 days' notice	No refund

Booking Form

Students Name:	
Students Email Address:	
Firm:	
Address:	
DX Number:	
This application has been approved by Senior Partner or Practice Manager:	
Name:	
Position:	
Contact Telephone:	
Contact Email:	
Course Name:	PSC Core September 2021 – March 2022

I wish to apply for a place on the courses constituting the Electives for 2022.

Please select the chosen payment method:

Course Fee

£1158 (inc. VAT)

BACS Transfer

Nat West Plc

Sort Code: 56-00-61 Account Number: 00770396

Cheque attached

Cheques are to be made payable to **'Nottinghamshire Law Society'**

Please return booking form to:

Michelle Taylor

Nottinghamshire Law Society

11 Clarendon Street, Nottingham NG1 5HR

DX 10017 Nottingham

Email: michelle.taylor@nottslawsoc.org

On applying for this course, the cancellation policy is in place from the date of the signed application. An invoice will be issued for payment terms of 30 days unless stated otherwise. If the course is cancelled through fault of the Nottinghamshire Law Society or course provider 'FRESH', a full refund will be reimbursed.

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